

Letter 3

Draft Letter asking to close a current account

Name: _____

Address: _____

Telephone: _____

To: The Manager
FIMBank p.l.c.
Mercury Tower,
The Exchange Financial & Business Centre,
Elia Zammit Street,
St. Julian's STJ 3155, Malta
Website: www.fimbank.com
Company Registration Number: C 17003

Date: _____

Re: Closure of current account no: _____

Please close, free of charge, my current account, number _____ and

* (a) mail me a bank draft for the outstanding balance, *or*

* (b) transfer any outstanding balance to:

Bank: _____

Branch: _____

Account No: _____

IBAN: _____

Your normal charges for issuing a bank draft */transferring the funds may be deducted from the outstanding balance on my account.

Note that I have returned to you all my unused cheques and my bank card(s).

Thanking you in advance.

Yours sincerely,

Signature: _____

Full Name: _____

**delete as applicable*